

Painted Rock Organization of Parents (P.R.O.P.)

Monthly Meeting Minutes

May 4, 2023

In Attendance:

Executive Governing Council:

- Elizabeth Brown- President
- Kayla Parrott- Secretary

Committee Chairpersons:

- Jenifer Lovejoy- Volunteer Communications (via Zoom)
- Danielle Phillips- Library
- Stephanie Armentrout- Staff Appreciation

Administration:

- Mr. Hoffman, Mrs. Goshow

Members: Kenda Mathewson, Marie Aliser, LeAnna Bunting, Katie Lee, Sherry Ehmry (via Zoom)

Meeting call to order at 8:15 A. M.

All commenced in the Pledge of Allegiance

Administrative Report- Mr. Hoffman, Principal

Mr. Hoffman spoke about the event tonight which will include the Art Walk, Sports Awards, School Tours, Book Fair, and Food Trucks. Other upcoming events include Field Day, Choir Concert, 8th Grade End of Year activities, and Honor Roll Ceremony.

President's Report- Elizabeth Brown

- Elizabeth spoke about a recent phishing email that went out appearing to be from her (Elizabeth Brown). Kayla Parrott received this email, fell for the scam, and sent this person \$800. Kayla is working with her bank to try to recover this money. Elizabeth checked with the PROP accountant for advice. It was suggested that because Kayla was acting in good faith to perform PROP duties, it would not be out of line for PROP to reimburse her for the money she lost. If she is able to recover it back with the bank's help, she will return the money to PROP. Elizabeth asked for a motion to reimburse Kayla Parrott the \$800 she lost to a phishing scam. Danielle Phillips made the motion; Stephanie Armentrout seconded the motion, and all were in favor.
- Summer Work Days and Summer Meeting dates TBD
- Elizabeth wanted to discuss a new idea: throwing a Boohoo/ Yahoo Breakfast on the first day of school. This would be open to all parents dropping off their kids and would be a great way for PROP to get exposure with parents who are already on campus. Details were discussed on what location to have it and what it would look like. We also

discussed having a more formal event at curriculum night where PROP would present detailed information. *HAVE FLYERS FOR BREAKFAST AT MEET THE TEACHER*

- Elizabeth presented the nominees for the 2023-2024 school year PROP Board:
 - President: Elizabeth Brown (returning)
 - Vice President: Marie Aliser
 - Secretary: Kayla Parrott (returning)
 - Treasurer: LeAnnna Bunting
 - Volunteer Communications: Jenifer Lovejoy (returning)
 - Library: Danielle Phillips (returning)
 - Student Recognition: Trish Snyder (returning)
- All in attendance voted to accept all nominees.

Secretary Report- Kayla Parrott

The April minutes were sent out prior to the meeting. No discussion or changes were needed. Kayla Parrott motioned to accept the April meeting minutes as written. Danielle Phillips seconded the motion and all were in favor.

Treasurer Report- Claudia Mocan

- The 8th Grade Budget needs to be increased by \$114 for table & chair rental (Current Budget: \$250; Cost: \$503.69; using leftover T-shirt budget of \$139.71). Jenifer Lovejoy motioned to increase the budget as requested. Kayla Parrott seconded the motion and all were in favor.
- Discussion on Teacher Grant Request Form
 - Either make Cap or make different Tiers of requests
 - Give option for grade level or classroom purchases
 - Have place for admin approval
 - For returning teachers only
 - Re-word to “One-Time Classroom Enrichment” instead of “Grant”
 - Maybe continue letting teachers request “Grant” money in the future that we set aside in the budget
- Different Spending Ideas that the school can use (from Mr. Hoffman):
 - Replace 2 of the Chromebook carts (60ea Chromebooks)
 - Projector Lamp bulbs (\$100 each)
 - Rack of Chairs
 - Mascot Outfit
 - An additional preschool bench
 - Step Up to Writing program- staff-wide trainin
- Mr. Hoffman confirmed 2 employees who will not be returning next school year: Mrs. Neaville & Karen Sommerfield

COMMITTEE REPORTS:

LIBRARY COMMITTEE- Danille Phillips

Danielle gave an update on the Book Fair (currently still running): over \$4000 in sales. She discussed allowing teachers to nominate a student in their classroom who can't afford a book so PROP or the school can purchase a book for them.

The Art Walk/ Book Fair event tonight: food truck vendors are confirmed. Signs will be posted. Book Fair registers will be moved to other side of library to allow more room for walking around. PROP will be purchasing 1 book for each teacher.

STAFF APPRECIATION- Stephanie Armentrout

Stephanie and Kenda will be handing up Staff Appreciation Posters tomorrow afternoon between 3-4pm. Stephanie will be posting a menu for the staff. Possibly send out flyers for Staff Appreciation.

8th GRADE ACTIVITIES- OPEN

Dinner/ Dance: have decorations & caterer. Catering crew will plate food. Caterer NOT doing dessert, tableware, or drinks (Mrs. Neaville helping with dessert). Volunteers are lined up.

COMMISSION-BASED FUNDRAISING- OPEN

Peter Piper Night scheduled for May 11th from 4-9 P.M.

The floor was open for discussion:

Stephanie requested a \$200 increase in the Staff Appreciation budget due to an additional Breakfast that was not previously budgeted for. Kayla Parrot motioned to increase the budget; Danielle seconded the motion and all were in favor.

Discussed Homeroom parents- having 1 parent per classroom.

Discussed having PROP present at the teacher/staff meeting to encourage teachers to lean on parents more.

The meeting was ADJOURNED at 9:44 A.M.